

Transfers Before / After

West Milford Board of Ed

Start date 1/23/2019

End date 2/26/2019

Date	Tr Num	Transfer Description	Budget Account	Before	Transfer	After
01/31/2019	14365	PAYROLL TRF-LT KINDER. SUB	11-110-100-101-10-10-000 SAL-TEACHER/PRESCHL & KDG	854,280.00	(20,000.00)	834,280.00
				Transfer # 14365	0.00	Net Change
01/31/2019	14366	PAYROLL TRF-LD REASSIGNMENTS	11-204-100-101-10-10-000 SAL/TEACHER-LEARNING DISABLED	345,370.00	11,000.00	356,370.00
			11-209-100-101-10-10-000 SAL/TEACHER-BD	256,660.00	(11,000.00)	245,660.00
				Transfer # 14366	0.00	Net Change
01/31/2019	14367	PAYROLL TRF-VEHICLE AIDES	11-000-270-107-10-10-000 TRANSPORTATION VEHICLE AIDE	56,806.55	70,000.00	126,806.55
			11-000-270-161-10-10-000 SAL/TRANS - SPEC ED	414,292.11	(70,000.00)	344,292.11
				Transfer # 14367	0.00	Net Change
01/31/2019	14368	PAYROLL TRFR - SPEC. ED. PRGRM	11-213-100-106-10-10-000 SAL/OTHER INSTRUCT/RES RM	640,597.00	19,000.00	659,597.00
			11-214-100-101-10-10-000 SAL/ TEACHER AUTISTIC	174,110.00	119,000.00	293,110.00
			11-214-100-106-10-10-000 SAL/OTHER INSTRUCT/AUTISTIC	143,247.00	76,000.00	219,247.00
			11-215-100-101-10-10-000 SAL/TEACHER/PSH/PART TIME	191,160.00	10,000.00	201,160.00
			11-213-100-101-10-10-000 SAL/TEACHER-RES ROOM	3,942,816.00	(220,000.00)	3,722,816.00
			11-215-100-106-10-10-000 SAL/OTH INSTRUCT/PSH/PART TIME	200,682.00	(4,000.00)	196,682.00
				Transfer # 14368	0.00	Net Change
01/31/2019	14369	PAYROLL TRFR - CONTRACTUAL IN	11-000-251-104-10-10-000 PROF SALARIES-BUSINESS	182,156.00	12,142.00	194,298.00
			11-000-230-104-10-10-110 SAL/OTHER PROF STFF/BD OF	400,285.00	(9,000.00)	391,285.00
			11-000-252-110-10-10-000 SALARIES-INFO TECHNOLOGY	446,952.00	(3,142.00)	443,810.00
				Transfer # 14369	0.00	Net Change
02/06/2019	14362	SPORTS BUSINESS DAY TRANSP.	11-000-270-162-09-61-104 SALARY TRANS FIELD TRIP	0.00	273.00	273.00
			11-000-270-162-09-35-104 SALARY TRANS FIELD TRIP	2,800.00	(273.00)	2,527.00
				Transfer # 14362	0.00	Net Change
02/06/2019	14370	WESTBROOK-PHONICS FIRST BOO	11-213-100-610-07-07-000 GENERAL SUPPLIES/RES ROOM	1,000.00	51.00	1,051.00
			11-230-100-610-07-07-000 SUPPLIES-BASIC SKILLS	500.00	(51.00)	449.00
				Transfer # 14370	0.00	Net Change
02/08/2019	14361	GR 5. LEVELED LIBRARY/BINDER	11-190-100-610-03-30-000 SUPPLIES - INSTRUCTION	2,062.50	1,633.93	3,696.43
			11-000-221-890-09-31-000 IMPROV-INSTRUCT-OTHER OBJECTS	90.00	(90.00)	0.00
			11-000-223-890-09-31-000 STAFF DEV/OTHER OBJ	72,884.00	(628.93)	72,255.07
			11-190-100-610-10-30-000 SUPPLIES - INSTRUCTION	2,175.00	(915.00)	1,260.00
				Transfer # 14361	0.00	Net Change
02/11/2019	14360	HIGH SCHOOL STAGE LIGHTING	12-000-240-732-09-09-752 NON-INSTRUCT EQUIP-REPLACEMENT	0.00	9,430.00	9,430.00
			11-000-262-621-17-17-000 ENERGY - NATURAL GAS	345,338.43	(9,430.00)	335,908.43
				Transfer # 14360	0.00	Net Change
02/14/2019	14376	MAPLE RD. - PROMISING PRACTICE	11-000-240-890-03-03-000 OTHER OBJECTS-SCHOOL ADM.	800.00	200.00	1,000.00
			11-190-100-610-03-03-000 SUPPLIES - INSTRUCTION	6,577.62	(200.00)	6,377.62
				Transfer # 14376	0.00	Net Change
02/20/2019	14375	TARGET FIELD TRIP - UGL SCHOOL	20-040-100-890-06-06-000 TARGET FIELD TRIP ADMISSIONS	0.00	700.00	700.00
				Transfer # 14375	700.00	Net Change

Total Net Change to Budget for Period		700.00
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11	GENERAL CURRENT EXPENSE	(9,430.00)
12	CAPITAL OUTLAY	9,430.00
20	SPECIAL REVENUE FUNDS	700.00

* 'Before' amount = budget before transfer date.
'After' amount = budget on transfer date. This is also true for multiple transfers with the same account and date.

Budget Transfer Request Form

Transfer Date: 1/23/2019

Account Number	Account Title	Transfer \$ Amt FROM	Transfer \$ Amt TO
11-000-270-890-18-18-000	OTHER OBJECTS/STUD TRANS	\$81.55	
11-000-270-514-18-18- 000 ¹⁴²	CONTR SRV/SPEC ED		\$81.55
TOTAL TRANSFER (add each column)		\$81.55	\$81.55

Reason for Transfer: NEW PARENTAL CONTRACT FOR TRANSPORTATION (ASCUAS)

Requested By: Tracy Lynch

Date 1/23/2019

Approved by Business Admin: Barbara Franco

Date 1/23/2019

Approved by Superintendent: 

Date 1/23/2019

ENTERED ON: 1/28/2019
 BY: 

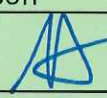
Budget Transfer Request Form

Transfer Date: January 18, 2019

Account Number	Account Title	Transfer \$ Amt FROM	Transfer \$ Amt TO
11-000-223-890-09-35-000	Staff Dev/Other Obj High School	374.00	
11-401-100-110-10-10-000	Payroll		\$374.00
TOTAL TRANSFER (add each column)		\$374.00	\$374.00

Reason for Transfer: To fund Payroll account for Mock Trial Adviser from budgeted history account. Club disbanded due to lack of consistent membership needed for competitions. Advisor allocations BOE approved 07.24.18 agenda. J.Holland has submitted his payroll voucher.

Requested By: Karen Johnson District Supervisor of History, Social Sciences & Business Date January 18, 2019

Approved by Superintendent:  Date 1/22/19

Approved by Business Admin: Barbara Francisco Date 1/24/19

ENTERED ON: 1/24/2019
 BY: 

Budget Transfer Request Form

Transfer Date: 1/25/19

Account Number	Account Title	Transfer \$ Amt FROM	Transfer \$ Amt TO
11-000-230-820-10-13-000	Judgments Against District	\$2,937.36	
11-000-230-331-10-13-000	Legal Services		\$2,937.36
TOTAL TRANSFER (add each colum		\$2,937.36	\$2,937.36

Reason for Transfer: Professional Services - Dwyer Connell & Lisbona

Requested By: Janet Conlon

Date 1/25/19

Approved by Business Admin: Barbara Francisco

Date 1/28/19

Approved by Superintendent: 

Date 1/28/19

ENTERED ON: 1/28/2019
BY: W. Schaefer

Budget Transfer Request Form

Transfer Date: 1/25/19

Account Number	Account Title	Transfer \$ Amt FROM	Transfer \$ Amt TO
11-000-223-890-10-14-024	Staff Dev/Other Obj - Capstone	\$6,200.00	
11-000-223-580-10-12-000	Staff Development - Registrations		\$6,200.00
11-190-100-890-10-14-024	Other Objects - Capstone	\$730.00	
11-000-223-580-10-12-000	Staff Development - Registrations		\$730.00
TOTAL TRANSFER (add each column)		\$6,930.00	\$6,930.00

Reason for Transfer: Fee required to register for class through NJ Centers for Teaching and Learning.

Requested By: Daniel R. Novak/ Donna Poplaski *[Signature]* Date 1/25/19
 Approved by Superintendent: *[Signature]* Date 2/5/19
 Approved by Business Admin: Barbara Francisco Date 2/6/19


ENTERED on: 2/7/2019
 by: *[Signature]*

Budget Transfer Request Form

Transfer Date: 01/28/2019

Account Number	Account Title	Transfer \$ Amt FROM	Transfer \$ Amt TO
11-190-100-610-06-06-000	SUPPLIES-INSTRUCTION	\$1,482.00	
11-000-240-890-06-06-000	OTHER OBJECTS/SCHOOL ADMIN		\$1,482.00
TOTAL TRANSFER (add each column)		\$1,482.00	\$1,482.00

Reason for Transfer: Funds needed to cover cost of purchasing objects necessary to improve the safety of the playground at UGL.

Requested By: Greg Matlosz 

Date 1.28.19

Approved by Superintendent: _____

Date 1/30/19

Approved by Business Admin: Barbara Francisco

Date 1/30/19

ENTERED ON: 1/31/2019
BY: W. Schaller

Budget Transfer Request Form

Transfer Date: 1/30/2019 FOR SCHOOL YEAR 2018-2019

Account Number	Account Title	Transfer \$ Amt FROM	Transfer \$ Amt TO
11-000-100-566-10-16-000	TUITION/PRIV IN STATE SCH	\$12,400.00	
11-000-100-562-10-16-000	TUITION/LEA STATE SPEC		\$12,400.00
	TOTAL TRANSFER (add each column)	\$12,400.00	\$12,400.00

Reason for Transfer: TO FUND A TUITION RE-BILL FOR SCHOOL YEAR 2017-2018 RECEIVED FOR 3 STUDENTS # 64341, 68744 AND 68705 WHO ATTEND MOUNTAIN LAKES, LAKE DRIVE SCHOOL FOR THE DEAF AND HARD OF HEARING.

Requested By: ELIZABETH MCQUAID *Elizabeth McQuaid*

Approved by Business Admin: *Barbara Francisco*

Approved by Superintendent: *A*

Date 1/31/19

Date 1/31/19

Date 1/31/19

ENTERED ON: 2/1/2019
 BY: *W. Schuler*




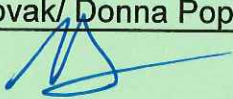
Budget Transfer Request Form

Transfer Date: 1/30/19


Account Number	Account Title	Transfer \$ Amt FROM	Transfer \$ Amt TO
11-000-221-580-10-12-000	Improvement Instruction - Travel	\$1,000.00	
11-190-100-580-10-12-000	Travel - Instructional		\$1,000.00
TOTAL TRANSFER (add each column)		\$1,000.00	\$1,000.00

Reason for Transfer: Funds required to replenish inter-district mileage account for teachers.

Requested By: Daniel R. Novak/ Donna Poplaski  Date 1/30/19

Approved by Superintendent:  Date 2/5/19

Approved by Business Admin: Barbara Francisco Date 2/6/19

ENTERED ON: 2/2/2019
BY: 

Budget Transfer Request Form

Transfer Date: 2/11/19

Account Number	Account Title	Transfer \$ Amt FROM	Transfer \$ Amt TO
11-000-230-530-10-13-531	Communications/Telephone	\$7,000.00	
11-000-230-339-10-13-000	Purchased Professional Service		\$7,000.00
	TOTAL TRANSFER (add each colum	\$7,000.00	\$7,000.00

Reason for Transfer: Professional Services - Category 1 Funding Consulting FY 2017-2018

Requested By:	<u>Janet Conlon</u>	Date <u>2/11/19</u>
Approved by Business Admin:	<u><i>Barbara Francisco</i></u>	Date <u>2/14/19</u>
Approved by Superintendent:	<u><i>(Signature)</i></u>	Date <u>2/14/19</u>

ENTERED ON: 2/17/2019
 BY: *(Signature)*

Budget Transfer Request Form

Transfer Date: January 31, 2019

Account Number	Account Title	Transfer \$ Amt FROM	Transfer \$ Amt TO
1)			
11-140-100-101-10-10-000	Sal-Teacher/Grades 9-12	\$10.00	
11-140-100-101-10-10-160	Sal/Teach Gr. 9-12/Curr. Project		\$10.00
2)			
11-000-211-105-10-10-000	Sal/Sec & Clerk/Attendance	\$25,000.00	
11-000-218-105-10-10-071	Sal-Secy & Clerical/Guidance	\$20,000.00	
11-000-240-105-10-10-700	Sal-Secy & Clerical/Summer	\$7,408.00	
11-000-240-105-10-10-103	Salary - Secret. & Clerical Subs	\$9,592.00	
11-000-240-105-10-10-149	Sal - Secretary & Clerical		\$62,000.00
3)			
11-110-100-101-10-10-000	Sal-Teacher/Preschool & Kindergarten	\$20,000.00	
11-110-100-101-10-10-103	Sal/Teacher - Preschool/Kindergarten Subs		\$20,000.00
4)			
11-209-100-101-10-10-000	Sal/Teacher - BD	\$11,000.00	
11-204-100-101-10-10-000	Sal/Teacher - Learning Disabled		\$11,000.00
5)			
11-000-270-161-10-10-000	Sal/Trans. - Special Ed.	\$70,000.00	
11-000-270-107-10-10-000	Transportation Vehicle Aide		\$70,000.00
TOTAL TRANSFER (add each column)		\$163,010.00	\$163,010.00

Reason for Transfer: 1) Transfer to fund retro paid on summer curriculum for a teacher who recently returned from a leave of absence of Pensions.

2) Transfer to fund secretarial salary for a secretary budgeted elsewhere who was reassigned for the 2018/19 school year.

3) Transfer to fund long term kindergarten substitute, substituting for a teacher on maternity leave.

4) Transfer funds for program changes and reassignment of staff for the LD program during the school year.

5) Transfer funds to the vehicle aide payroll account to cover the cost of additional vehicle aides needed for 2018/19 due to increased special education students who returned to District.

All of the above based on the January 31, 2019 payroll projection

Requested By: William Scholts

Date 2/8/19

Approved by Business Admin: *Barbara Francisco*

Date 2/11/19

Approved by Superintendent: *[Signature]*

Date 2/11/19

ENTERED ON: 2/14/2019
BY: W. Scholts

Budget Transfer Request Form

Transfer Date: January 31, 2019

Account Number	Account Title	Transfer \$ Amt FROM	Transfer \$ Amt TO
1)			
11-213-100-101-10-10-000	Sal/Teacher - Resource Room	\$220,000.00	
11-215-100-106-10-10-000	Sal/Other Instruct/PSH/Part Time	\$4,000.00	
11-213-100-106-10-10-000	Sal/Other Instruct/Res. Rm		\$19,000.00
11-214-100-101-10-10-000	Sal/Teacher Autistic		\$119,000.00
11-214-100-106-10-10-000	Sal/Other Instruct/Autistic		\$76,000.00
11-215-100-101-10-10-000	Sal/Teacher/PSH/Part Time		\$10,000.00
2)			
11-000-230-104-10-10-110	Sal/Other Prof. Staff/Bd. Office	\$9,000.00	
11-000-252-110-10-10-000	Salaries - Info Technology	\$3,142.00	
11-000-251-104-10-10-000	Prof Salaries - Business		\$12,142.00
TOTAL TRANSFER (add each column)		\$236,142.00	\$236,142.00

Reason for Transfer: 1) Transfer to fund various new hires for 2018/19 in the expanded autism program (2 new teachers, 4 new aides), as well as funding for a teacher whose salary increased due to a move on guide.

2) Transfer to fund amount anticipated to cover contractual increases for the 2018/19 school year.

All of the above based on the January 31, 2019 payroll projection.

Requested By: William Scholts

Date 2/8/19

Approved by Business Admin: Barbara Francisco

Date 2/14/19

Approved by Superintendent: [Signature]

Date 2/11/19

ENTERED ON: 2/14/2019
BY: W. Scholts

Budget Transfer Request Form

Transfer Date: February 6, 2019



Account Number	Account Title	Transfer \$ Amt FROM	Transfer \$ Amt TO
11-000-270-162-09-35-104	Salary Trans Field Trip - HS History Acct	273.00	
11-000-270-162-09-61-104	Salary Trans Field Trip - HS Business Acct		\$273.00
TOTAL TRANSFER (add each column)		\$273.00	\$273.00

Reason for Transfer: To fund transportation for a business department content related class trip to Sports Business Day at MetLife Stadium.

Requested By: Karen Johnson District Supervisor of History, Social Sciences & Business Date February 6, 2019

Approved by Superintendent: [Signature] Date 2/7/19

Approved by Business Admin: Barbara Francisco Date 2/14/19

ENTERED ON: 2/14/2019
BY: W. Schott

Budget Transfer Request Form

Transfer Date: 2/6/19

Account Number	Account Title	Transfer \$ Amt FROM	Transfer \$ Amt TO
11-230-100-610-07-07-000	Supplies - BasicSkills	\$51.00	
11-213-100-610-07-07-000	General Supplies / Res Room		\$51.00
TOTAL TRANSFER (add each column)		\$51.00	\$51.00

Reason for Transfer: Transfer \$51 to place an order of Phonics First books

Requested By: Dana Swarts *Dana Swarts*

Approved by Business Admin: Barbara Francisco *Barbara Francisco*

Approved by Superintendent: *[Signature]*

Date 2/6/19

Date 2/14/19

Date 2/2/19

ENTERED ON: 2/14/2019
 BY: *[Signature]*

Budget Transfer Request Form

Transfer Date: February 11, 2019

Account Number	Account Title	Transfer \$ Amt FROM	Transfer \$ Amt TO
11-000-262-621-17-17-000	Energy - Natural Gas	\$9,430.00	
12-000-240-732-09-09-752	Non-Instructional Equipment - Replacement		\$9,430.00
TOTAL TRANSFER (add each column)		\$9,430.00	\$9,430.00

Reason for Transfer: Transfer funds to a capital outlay account for an Ion Xe lighting control console and a touch screen monitor

Stage Lighting

Requested By: William Scholts

Date 2/11/19

Approved by Business Admin: Barbara Francisco

Date 2/11/19

Approved by Superintendent: *(Signature)*

Date 2/27/19

ENTERED ON: 2/14/2019
BY: *(Signature)*

Budget Transfer Request Form

Transfer Date: 2/14/2019

Account Number	Account Title	Transfer \$ Amt FROM	Transfer \$ Amt TO
11-190-100-610-03-03-000	Supplies Instruction	\$200.00	
11-000-240-890-03-03-000	Other Objects - School Admin.		\$200.00
TOTAL TRANSFER (add each column)		\$200.00	\$200.00

Reason for Transfer: This transfer is for the Character Education Promising Practice application fees.

Requested By:

William Kane

Date

2/14/19

Approved by Superintendent:

[Signature]

Date

2/15/19

Approved by Business Admin:

Barbara Francesco

Date

2/21/19

ENTERED ON: 2/21/2019
BY: *[Signature]*